

SUGAR LAND LIONS SWIM CLUB (SUGAR LAND SHARKS)
(A non-profit organization)

BY-LAWS
(Rev. 07/14/07)

Article I – Name, Location and Affiliation

Section 1 – This organization shall be known as the Sugar Land Sharks Swim Team, hereinafter referred to as the “Sharks”.

Section 2 – The mailing address shall be “The Sugar Land Sharks Swim Team, At a post office box or street address approved by the Board of Directors.

Section 3 – The boundaries of all Sharks activities will be as approved by the Southwest Houston Recreational Swim League (SHRSL).

Article II – Objectives

Section 1 – The objectives of the Sharks shall be to provide the children of the community an opportunity to foster friendships and learn good sportsmanship, honesty, loyalty, courage and reverence so that they will be well adjusted, stronger and happier children who will grow to be good, clean, healthy and trustworthy adults.

Section 2 – The objective of the Sharks will be achieved by providing supervised recreational and competitive swimming. All persons engaged in the activities of the Sharks will bear in mind that the attainment of athletic skills or the winning of meets is secondary, and that the molding of future adults is of primary importance.

Article III – Board of Directors

Section 1 – The business, property and activities of the Sharks shall be managed by seven (7) members of the organization comprised of the following positions.

President
1st Vice President
2nd Vice President
Treasurer
Secretary
Parliamentarian
Member-at-large

All seven (7) board members shall have the same obligations and responsibilities with full voting privileges.

Section 2 – In addition to the Board, the previous year's Board are encouraged to attend Board meetings. These shall be non-voting visitors. Their role is advisory in nature and intended to ensure policy and procedure continuity from year to year. In addition, Board meetings are open to any interested party who wishes to attend.

Section 3 – The Board of Directors shall be elected at the annual End-Of-Year (EOY) Party. Each family of a legally registered participant, attending the EOY Party, will have one (1) vote for each open Board position. The individuals running for a position on the Board will be elected in general to the Board. Proxy votes will not be accepted in the election.

Section 4 – The Board members shall serve one (1) year terms. Newly elected Board members shall take office at the first Board of Directors meeting held after the elections (usually in September). The President will only vote to break a tie. Individuals who have relative(s) serving in a paid coach position are not eligible to serve on the board as long as a relative is serving in a paid coach position.

Section 5 – All members of the Board of Directors shall be eligible for reelection or reappointment with the exception of the treasurer who is limited to serve two (2) consecutive one year terms. Previous treasurers are eligible to serve again after a one year hiatus.

Section 6 – No member of the Board of Directors shall receive a salary for their services, nor any type of compensation for attendance at each regular or special meeting of the Board or any league function.

Article IV – Officers

Section 1 – The Executive Officers of the sharks shall be the President, First Vice President, Second Vice President and Treasurer. They shall be elected to a term of one (1) year and they shall hold office until their successors are duly elected at the annual End-Of-Year Party.

Section 2 – The President shall preside at all Board Meetings and at the annual End-Of-Year Party; shall have general supervision over the affairs of the Association and over the Board of Directors; and shall sign all written contracts of the Sharks. He/she or his/her designee shall be the official Sharks representative. The President shall countersign all checks.

Section 3 – The First Vice President shall substitute in all matters for the President in his/her absence. He/she shall also oversee the activities of the various Board Committees and shall monitor all financial activities of the Association. He/she can also countersign checks.

Section 4 – The Second Vice President shall substitute in all matters for the First Vice President (when the President is absent and First Vice President is serving the role of President). He/she can also countersign checks.

Section 5 – The Treasurer shall have custody of all money and securities of the Sharks, and shall keep regular books of the accounts maintained by the Sharks. The Treasurer shall also submit a written report on the financial condition of the team at each regular meeting, shall make detailed financial reports available as required, and shall sign checks before being presented for counter signature by another Executive Officer.

Section 6 – In critical situations when the Treasurer is absent, Sharks checks may be signed by the President and countersigned by one of the two Vice Presidents.

Article V – League Membership

Section 1 – The Sharks shall retain membership in the Southwest Houston Recreational Swim League.

Section 2 – The President and First Vice President shall attend all meetings of the League. Others may be invited as necessary. The President and First Vice President shall represent the team on all matters of and before the League. A written report of League meeting activities shall be submitted to the members of the Board of Directors within two weeks of the League meeting(s), and shall become permanent records in the team files.

Article VI – Coaching Staff

Section 1 – The Sharks coaching staff shall be lead by a person designated as Head Coach. The Board of Directors shall designate one (or more) person(s) as Head Coach for a term of one (1) year.

Section 2 – In addition to the Head Coach, the Shark’s coaching staff shall be comprised of several individuals chosen by the Board of Directors. Priority will be given to selecting individuals from prior year Shark teams who have displayed appropriate attitude and ability. Each year’s Board will determine the exact number of coaches to be employed after consultation with the Head Coach.

Section 3 – The Sharks coaching staff shall be remunerated a salary commensurate with their experience, ability, and attitude. No additional expenses shall be reimbursed. The salaries shall be proposed by the President, and established by a majority vote of the Board.

Section 4 – The Head Coach may (with concurrence from the Board of Directors) offer positions of Coach In Training (CIT) to selected individuals who show the propensity to be future coaches, but have not yet reached the age and experience level necessary to be considered for a paid coach position. CIT is an unpaid position and will serve as a development pool for future coach considerations.

Section 5 – All Coaches are required to have current lifeguard certification and CPR certification.

Section 6 – All coaches will be selected through an interview process and reference check.

Section 7 – All coaches who are eligible to swim, are required to swim unless limited by medical restrictions.

Article VII – Government

Section 1 – If for any reason a vacancy shall occur in the office of President, such vacancy shall be filled by the First Vice President until an election can be held by the Board of Directors to elect a new President.

Section 2 – Regular meetings of the Board of Directors shall be held.

Section 3 – A quorum of any Board of Directors meeting shall consist of more than 50% of the existing Board membership.

Section 4 – Special Board of Director meetings may be called by the President or (in his/her absence) by at least 50% of the existing Board members. Twenty-four (24) hours' prior notice shall be given to all Board members of any special meetings, unless all board members agreed upon a shorter time frame unanimously.

Section 5 – Vacancies occurring on the Board of Directors shall be filled by appointment, by a majority vote of the Board. The person so appointed shall serve the remainder of the term or the vacancy.

Section 6 – All matters concerning policy of the Sharks shall be decided by a vote of the Board of Directors, and no motion shall carry without a majority vote.

Section 7 – The President may temporarily suspend any Shark participant for cause pending review of the misconduct by the Board of Directors. Removal of a Shark participant from the team will be conducted as outlined in Section 8 below.

Section 8 – The Board of Directors, by a two-thirds majority vote of the quorum acting at any duly constituted meeting, with notice at least during the previous regular Board meeting, shall have the authority to suspend or remove any Board member or other participant to be in the best interest of the Sharks

Section 9 – Excessive absenteeism of Board members will be reviewed by the Board.

Article VIII – Rules

Section 1 – The Sharks shall be bound by the rules and regulations of the Southwest Houston Recreational Swim League and they are incorporated by reference herein except where superseded by specific Shark rules.

Article IX – Awards

Section 1 – There shall be no presentation of awards, trophies, certificates of merit or appreciation at any Sharks function or activity unless the same first be submitted to the Board of Directors for consideration as to the appropriateness and compatibility with the purpose of this organization.

Article X - Finance

Section 1 – All funds of the Sharks shall be deposited in such bank(s) as the Board of Directors shall designate and shall be withdrawn only upon the check of the Treasurer, counter signed by the President, First Vice President, or Second Vice President.

Section 2 – In case of absence or disability of the Treasurer, any Officer of the Sharks designated in writing by the Board of Directors may be qualified to issue checks. In this case, the President shall sign these checks with counter signature from either the First Vice President or Second Vice President.

Article XI – Amendments

Section 1 – These by-laws may be amended or changed only by the following process:

1. All proposed amendments or changes must be presented at a regularly scheduled Board of Directors meeting.
2. All amendments or changes must be confirmed by a majority vote of the Board.
3. All amendments or changes approved by a majority vote of the Board must be presented to the full membership of the team at either the pre-season or end of season regularly scheduled parent meeting.
4. Amendments or changes to these by-laws will become effective upon approval by a majority vote of the membership attending such scheduled parent meeting.

Section 2 – A currently approved copy of these by-laws shall be continuously posted on the Sharks team web site and shall be made available by the Secretary to any team member in a hard copy form upon requests.

President	<u>Gray Swartz</u>
1 st VP	<u>vacant position</u>
2 nd VP	<u>Michael Radlins</u>
Treasurer	<u>Trick Francis</u>
Secretary	<u>Deltra Hanky</u>
Parliamentarian	<u>Beeth Kennedy</u>
Member – at – large	<u>Connie Harris</u>